

Hector B. Basora
SUNY ATTAIN Lab
 at
CUNY IN THE HEIGHTS
DIVISION OF CONTINUING EDUCATION & WORKFORCE DEVELOPMENT
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MICROSOFT OFFICE SPECIALIST CERTIFICATIONS

Hector B. Basora SUNY Attain Lab



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All courses and certifications are
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 to participant and are offered through self-paced instruction.

Pre-requisite	Available 2013 Certifications
Microsoft Digital Literacy <ul style="list-style-type: none"> ✓ Computer Basics ✓ The Internet, Cloud Services, and World Wide Web ✓ Productivity Programs ✓ Computer Security and Privacy ✓ Digital Lifestyles 	Word/ Word Expert Excel/ Excel Expert PowerPoint Outlook Access <i>Certificate will be provided by Microsoft®</i>

LAB HOURS	REGISTRATION
MONDAY	CLOSED Every Wednesday
TUES, THURS, FRIDAY	Session 1 1pm-2pm
WEDNESDAY	Session 2
SATURDAY	5pm-6pm

Lab hours are subject to change.

